

Minutes
Mclver's Grant Public Library Board of Trustees Meeting
Thursday, February 15, 2024
1:30 – 3:00PM

Those in attendance: J. Dan Gullett, Jarred Conway, Kristyn Gadlage, Kari Bernier, Connie Thompson, Library Director Vanessa Cain, Obion River Regional Library Director Jenny Gillihan, Dyersburg-Dyer County Library Foundation Board Chair Penny Hearn Law, State Gazette reporter William Northcutt.

J. Gullett called the meeting to order.

Dyersburg-Dyer County Library Foundation Chair Penny Hearn Law introduced herself to the board members and updated them on the recent fundraising initiatives of the Foundation Board.

K. Bernier moved to approve the Consent Agenda: (Minutes from Nov. 2, 2023 meeting, October 2023 and November 2023 financial statements, and agenda for Feb. 15, 2024)
K. Gadlage seconded. Motion passed.

REGIONAL LIBRIAN'S REPORT

Obion River Regional Library Director Jenny Gillihan discussed:

- Upcoming trainings – Regional Refresher to be offered before and after the April 18 meeting.
- Targeted standard – Image Evaluations to be completed in March and April – Mclver's Grant participating.
- Board appointment FY 23-24, two current vacancies to be addressed at this meeting.

COMMITTEES

-Personnel –

J. Conway moved to approve adding three holidays for full time staff to bring them up to the same holiday benefits as county employees – library will close for Juneteenth on June 19; and to avoid additional library closures, two floating holidays will be added for full time staff. K. Gadlage seconded. Motion Passed.

-Finance

Foundation Loan/Cash Flow Analysis - V. Cain explained the reasons the library cannot repay the Foundation its full debt of \$51,000 this fiscal year and provided history on the deficit in the budget and the practice of borrowing from the Foundation. The library has paid \$20,000 back of a debt of

\$51,000 owed to the Foundation. A recent cash flow analysis shows that any further payments will cause the library to be unable to make payroll. Cain requested permission to talk with the Foundation Board.

Audit should be finishing up soon and with it, the bill which will also affect cash flow this quarter.

-Policies-

K. Bernier moved to approve the Meeting Room Policy with the additions suggested at the November meeting. K. Gadlage seconded. Motion passed

-FOL-

Book sale made \$422; Patsye Jones and Pat Jones refreshing the FOL organization.

-FOUNDATION-

Two recent fundraisers were very successful: Soup to Go earned \$5,111.06 and Davis Wealth Auction raised \$6,000

OLD BUSINESS

-Open Officer Positions – K. Gadlage agreed to serve as Secretary. (Thank you, Kristyn!)

-Committees –

Personnel & Policy: K. Bernier moved to combine the Personnel and Policy committees. K. Gadlage seconded. Motion passed. K. Bernier and K. Gadlage will serve on this new committee.

Finance: Discussion on a Finance Committee member to join Tonya Ball led to a request for Vanessa to look into the bylaws to see if it is possible to ask a Foundation member to serve on the committee.

Nominating: Jarred Conway and Connie Thompson agreed to serve on the Nominating Committee.

-New Board Members-

J. Conway moved to nominate Steve Guttery's name be submitted to the city to complete the term of Paul Newbill, who resigned in August. K. Bernier seconded. Motion approved.

K. Bernier moved to nominate Lisa Chesney's name to be submitted to the city to complete the term of Megan Brock, who resigned in August. K. Gadlage seconded. Motion Approved.

V.Cain will send the names to Dyersburg Mayor John Holden and email the two other applicants and request to keep their names for future openings.

NEW BUSINESS

- Google Drive –

V.Cain went over the Google Drive for McIver's Grant Public Library Trustees that allows them access to newly-purchased books. She will send out a link this week.

- Set meeting to replace Dec. meeting with no quorum – Cannot meet March 21 (Spring Break) and March 28 (Library Closed for All Libraries Conference) so V.Cain was asked to do a Google form, Doodle poll or email to poll all board members for March 7 and March 14 dates. Board members will email V. Cain back individually so the Sunshine Law is not broken.

LIBRARIAN'S REPORT

V.Cain updated board members on:

-lighting in the parking lot, front of the library building, the lobby and along the 'avenue' – Cottrell Electric is investigating changing out lights and ballasts and the cost.

-one food truck will be on the library parking lot for the Spring Fling and Fall Fling events across the street.

-the door to the closet will be cut into the wall between the library and the Archives space on Saturday, Feb. 17.

-McIver's Grant Public Library received two nominations to be announced at the Chamber Banquet on Saturday, April 6: The library was nominated as 2023 Non-Profit of the Year and V. Cain was nominated at 2023 Woman of the Year. Applications are due Feb. 16. V. Cain is investigating purchasing tickets to the banquet for the full time staff, library bookkeeper Phyllis Bowers, and the board members.

-V. Cain requested creating a newspaper and social media campaign to educate the public about library/Foundation/FOL funding sources. She will bring the article and posts to the next board meeting for approval.

With no CLOSING REMARKS, J. Conway moved to adjourn, with K. Bernier adding a second. The motion passed.

Respectfully submitted,
Vanessa Cain

Approved by Board - 3/14/2024