

Mclver's Grant Public Library Board Minutes

Date: Thursday, Nov. 2, 2023 1:30 – 3:00 pm

Those in Attendance: Board members J. Dan Gullett, Tonya Ball, Jarred Conway, Claire White; Obion River Regional Director Jenny Gillihan; Obion River Regional Assistant Director Kathryn McBride; Library Director Vanessa Cain; Library Bookkeeper Phyllis Bowers; Reeaal Clean owner Tiffany Boyd

J. Gullett called the meeting to order.

Public Comments: Tiffany Boyd shared with the board her concerns about the reasons for the end of the library's agreement with her janitorial service, Reeaal Clean, citing "discrimination issues" on her request to be placed on the agenda.

Consent agenda items (FY 23-24 first quarter financials, Minutes from August 17 meeting and the agenda for the Nov. 2, 2023 meeting)

Motion to approve consent agenda by T. Ball; J. Conway second. Motion passed.

REGIONAL –

J. Gillihan reported that document season had come to a close and Mclver's Grant Public Library had turned in all documentation required by the regional office and the Tennessee State Library and Archives. An Image Evaluation is one of the goals for the 23-24 FY.

COMMITTEE REPORTS-

Personnel – V. Cain - Patty Morris, an employee of the Tennessee Community Services Agency's Senior Community Service Employment Program, is no longer at the library. The program is on the lookout for someone else who might suit the library's needs.

Finance - V. Cain and P. Bowers –Budget FY 2023-2024 - Motion to approve C. White, J. Conway second. Motion passed

Policies –

Collection Development Policy – motion to approve by J. Conway, T. Ball second. Motion passed
Computer Use/Internet Safety Policy - motion to approve by T. Ball, J. Conway second. Motion passed

Citizen Input/Request to be placed on the Agenda – motion to approve by J. Conway, T. Ball second. Motion passed.

Meeting Room Use Policy/Application – tabled to next meeting to add alcohol use to application.

Friends of the Library – V. Cain – new bags ordered for sale at Front Circulation Desk, waiting on check for 50% match for 2023-2024 LSTA Grant to begin ordering technology.

Foundation Update – Foundation Board has many fundraisers and a Capital Campaign planned for 2024. Foundation Board members would like to address the Library Board at the December 21 meeting.

OLD BUSINESS-

Open Officer Positions - V. Cain thanked J. Dan Gullett for taking the role of Chair for the library board and asked members present if they would take the remaining officer positions of Vice Chair and Secretary.

J. Conway said he would serve as Vice Chair as long as J. Gullett promised to never miss a meeting.

The office of Secretary remains open.

Committees- Committees will be appointed at a later date by the board chair.

NEW BUSINESS-

General Account Line Item 15320 – Janitorial Services- V. Cain updated board members on the financial reasons that caused her to end services with Reeaal Clean and informed them of occasions that Tiffany Boyd had overstepped her authority with the use of her library key and contacted library staff without her consent.

New Board members- The names of four potential board members were shared. This item was tabled until the next meeting so that the names could be shared with board members absent from the meeting.

Request to close early on Thursday, Feb. 8 for Davis Wealth Auction at the library. Motion to close by C. White, J. Conway second. Motion passed.

LIBRARIAN'S REPORT- V. Cain

Request for direction from the board on an event that was presented to the library through a grant and then canceled when no one signed up for it that has some community leaders upset. The decision was made not to attend the city and county board meetings to present the library's finances in November of this year.

The next meeting will take place at 1:30 pm on Thursday, Dec. 21, 2023.

Meeting adjourned at 3:00pm.