

Thursday, April 20, 2023

Meeting scheduled for 1:30PM

Those in attendance: Megan Brock, Tommy Allmon, Kari Bernier, J. Dan Gullet, John Tucker, Lee Weakley, Vanessa Cain, Phyllis Bowers

When a Quorum was reached, M. Brock called the meeting to order.

No public comments.

Minutes from last meeting, Financial statements, and agenda were proposed for approval by consent agenda by T. Allmon; J. Tucker seconded. Motion passed.

REGIONAL LIBRIAN'S REPORT

Jessica Gibson from the Obion River Regional Library discussed:

-Targeted standards:

Core competencies – on target to complete by the end of June

Long-Range Plan – completed and passed

-Board appointment FY 23-24, 5 vacancies as of June 30, 2023.

COMMITTEES

-Personnel - Deferred to V. Cain. No updates

-Finance (P. Bowers, V. Cain) Financial reports include net pay vs gross pay correction for Jan, Feb FY 2022-2023.

No audit yet, Martha Crites waiting on peer review from ATA.

-FOL (on behalf of J. Willis) – Megan, Damaris, and Vanessa met to move forward with membership drive.

Jordan Willis and Montrey Moore working on best practices for 'donate' button on library website.

FB campaign is in planning stage.

OLD BUSINESS

-In need of one more library board trustee to select and submit to the county for the 2023-2024 board. Regional Library reports best practices are not to name immediate family to the same board as it would be difficult to comply with Tennessee Code Annotated requirements of the Open Meetings Act.

M Brock will find a name in her email and present to board at June meeting. Plans to submit the name of Connie Thompson at that time remain.

-Vote to separate Foundation Board from Library Board – tabled at last meeting. Plan to vote to separate at June meeting.

NEW BUSINESS

- V. Cain requested Personnel committee meet to complete annual evaluation of Library Director before all three members roll off of the board on June 30, 2023.
- V. Cain requested Finance/Budget committee meet concerning the budget deficit and plan to reduce it.

DIRECTOR'S REPORT

- Business After Hours/10th Birthday Celebration planned for May 2. All invited to attend. J. Gibson will create packets to hand out at the event with information and stats from the Tennessee State Library and Archives.
- V. Cain thanked board for reception and Proclamation following PLMI graduation and for allowing her to take part in the program.
- Full time staff attended TLA in Memphis April 11-13.

With no further comments or discussion, library board meeting adjourned.

FOUNDATION

- Financials – 990 Tax Return due first week of May, expect invoice from ATA for \$700.
- Carol Harris and Penny Hearn Law will join the Foundation Board
- Counsel still working on lease agreement with county. Hopefully, the lease will be signed the second week of May.
- Work continues on updating the Donor Wall and organizing donor records from 2010 to present.

Respectfully submitted,
Vanessa Cain