McIver’s Grant Public Library Board of Trustees Meeting Minutes

DATE: Thursday, October 20, 2022

1:37PM-2:18PM

Those in attendance: Megan Brock, Damaris Cook, John Tucker, Vanessa Cain, Tonya Ball, Tommy Allmon, Lee Weakley, Phyllis Bower

M. Brock called the meeting to order.

Motion to accept August minutes presented by J. Tucker; T. Ball seconded. Motion passed.

Region (V. Cain on behalf of J. Gillihan)

-Standards targeted: Core Competencies, Long range plan

-Region unable to attend 12/15 Trustee meeting (attending TSLA meeting)

-Annual documents/Information 2022-2023 (Board appointment form, MOE submitted to TSLA, awaiting approval)

-Upcoming dates

COMMITTEE REPORTS

Personnel (D. Cook) Defer to V. Cain; new IT personnel Gail Boyd

Finance (J. Tucker, P. Bower)

P. Bower –Recent donation to McIver’s; V. Cain-will provide donor two options for use of funds (solar charging station or establish a designated dementia caregiver area)

-Increase in insurance premiums; V. Cain and P. Bower will contact insurance provider to clarify

-September and October Financials presented. Motion to approve by J. Tucker; T. Allmon seconded. Motion passed.

FOL (on behalf of Jordan Willis) Booksale happening now! Will look at member drive options

OLD BUSINESS M. Brock has volunteered to step in as Vice-Chair as need was presented at August Trustee meeting. Thank you, Megan! Tonya Ball will take the vacant Finance Committee position. Thank you, Tonya!

NEW BUSINESS Five Trustee positions will be open beginning July 2023. Request to current Trustees to begin a potential candidate working list

-Discussion regarding 12/15 Trustee meeting. Due to scheduling conflicts, Trustee meeting will be moved to Tuesday, 12/13 at 1:30PM.

DIRECTOR’S REPORT (V. Cain)

-Tickets are on sale for McIver’s Wine and Cheese Event slated for Thursday, October 27th, 6-8PM.

-Director Cain informed Trustees the previously passed motion for library closure on December 8th would need to be amended, as the meeting date for staff was changed to December 1st.

Motion presented by T. Allmon to close McIver’s December 1, 2022, instead of December 8th, due to meeting date changed. M. Brock seconded. Motion passed.

-Patron Code of Conduct, Collection Development Policy, and Request for Reconsideration of Library Materials form are ready for approval. Mission Statement and Bylaws are in a working draft

-Library will participate in “Trick-or-Treat on the Square” 10/31

-Reviewed patron statistics and upcoming dates

Next meeting slated for TUESDAY, December 13, 2022 at 1:30 PM.

With no further business, meeting adjourned.

FOUNDATION

-Please attend event and sell tickets for Wine and Cheese event 10/27

-Encourage community monetary donations

-End of year letters will be mailed

Respectfully submitted,

Damaris F. Cook