McIver’s Grant Public Library Board of Trustees Meeting Minutes

DATE: Thursday, February 17, 2022

1:31PM-2:18 PM

Those present: Tommy Allmon, Megan Brock, Damaris Cook, Lee Weakley, Porter Ryland, Vanessa Cain, Jenny Gillihan, Penny Garner, J Dan Gullett, Victor McLin, John Tucker, Phyllis Bower

P. Garner called the meeting to order.

Motion to accept December minutes presented by P. Garner; M. Brock seconded. Motion passed.

Region (J. Gillihan)

-Standards targeted; Patron Privacy and Confidentiality Policy

-Begin search process for new Trustees, Don Crews and Lee Weakley term ending June 2022

-All state and federal funds spent for fiscal year

-READS statistics reviewed, upcoming dates

-TACL position will be opening; applications through April 1st. J. Gillihan will send to those interested.

COMMITTEE REPORTS

Personnel (D. Cook) Defer to Chairperson-upcoming announcement

Finance (J. Tucker) Financial statements, December. Phyllis Bower presented financials. Phyllis is now in-house handling financials and payroll, monitoring 401K, vacation accrual

Motion to approve December financials by J. Tucker. M. Brock seconded. Motion passed.

Policy (L. Weakley) policy book, revisions pending. Tabled for next meeting.

FOL on behalf of Jordan Willis-no current updates at this time

NEW BUSINESS

-Adjacent library building-County has expressed interest in buying vacant portion of building. County Mayor has agreed to be responsible for constructing fire wall and fire door to bring building up to code. McIver’s will retain portion of building for storage.

NEW LIBRARY DIRECTOR

-Vanessa Cain formerly announced as new Library Director

-New position open-Children’s Librarian. Applications now being accepted.

-Audit-since transferring in house financials, ATA can now provide audit service. Bid requests for auditors will be announced.

DIRECTOR’S REPORT (V. Cain)

-New Zumba Class averaging 12-15 each class

-Ashton will begin a Google docs learning series, along with others slated for coming months

-Reviewed patron statistics and upcoming dates

-Discussed salary increase for catalogger

Next meeting slated for April 21, 2022 at 1:30 PM.

With no further business, meeting adjourned.

2:19 PM Foundation (P. Ryland) Reviewed Financials; PH Law will help with donor wall update (pending).

Respectfully submitted,

Damaris F. Cook