



McIver's Grant Public Library Board of Trustees Meeting Request to be placed on the Agenda

This form and any accompanying documents must be submitted to the Library Director by noon on the first Thursday of the month preceding the meeting of the Trustees.

These items may be presented in person or sent to the Library Director's email address:
Vanessa@McIversGrantPublicLibrary.org.

Requested By Name:	
Address	
Home Phone	Cell
Email	
Agenda Item Subject:	
Summary/explanation/background of what you will be discussing with the Board:	
Action Requested:	
Budget impact (if applicable) for this fiscal year:	
Will you be providing documents for Council's review? (Circle) Y / N	

To be completed by library staff

Form Submission Date:	Time:
Any accompanying documents? (Circle) Y / N	Number of pages:
APPROVED: Board chair signature: Date:	DENIED: Board chair signature: Date: