McIver’s Grant Public Library Board of Trustees Meeting Minutes

Date: Thursday, October 18, 2018

Time: 1:32PM-2:46 PM

Those present: Lee Weakley , Penny Law, Director Kathryn McBride, Jenny Virgin (Obion River), Emma Fields, Don Crews, Penny Garner, Tommy Allmon, John Tucker, Damaris Cook, Porter Ryland (Foundation), Courtney Gooch

L. Weakley called meeting to order.

No corrections presented with regard to August minutes. Motion to approve by P. Law; E. Fields seconded. The motion passed.

Obion River (J. Virgin) Please refer to provided goldenrod sheet

-Standard: Wireless printing; status-awaiting grant funds; CJ will install when equipment received

-TN Standards for Public Libraries 2018 edition hardcopy distributed

-Hard copy provided of statistics and upcoming dates.

- John Tucker, certified Trustee

-READS statistics reviewed

Committee Reports

Special Projects (P. Law) Donor wall updated 8/28; eight new donors (146 total on wall); brick orders 15 of order #5. P. Law highlighted recent State Gazette articles featuring McIver’s events

Personnel No report at this time

Finance No report at this time

Director’s Report (K. McBride)

-Reviewed recent library events; successful endeavors (SmartWomen, After Hours, Oktoberfest, staff training)

-Upcoming events reviewed (hard copy available)

-Discussed people counter (function, installation, need for new technology, benefits); Motion to approve purchase of new people counter by E. Fields; P. Law seconded. Motion passed.

-Director shared information on quotes for annual HVAC maintenance contract (cleaning, filter change, etc). Trustees discussed pros/cons, alternate options for filter change, etc. Further quotes will be entertained. Will add as line item in budget. Will revisit topic December meeting.

-Reviewed provided packet (Trustee information)

-August and September Financial reports presented. Motion to approve by J. Tucker; seconded by T. Allmon. Motion passed.

New Business

-Board member transition approaching (Law, Heckethorn); Chairman open for Trustee candidate suggestions

Next meeting slated for Thursday, December 20, 2018 at 1:30 PM.

Meeting was adjourned.

Respectfully submitted,

Damaris F. Cook