McIver’s Grant Public Library Board of Trustees Meeting Minutes

Date: Thursday, June 21, 2018

Time: 1:34PM-2:35PM

Those present: Lee Weakley , Penny Law, Director Kathryn McBride, Mary Carpenter (Regional Director), Emma Fields, Don Crews, Tommy Allmon, John Tucker, Damaris Cook, Sylvia Palmer (Regional), Porter Ryland (Foundation)

L. Weakley called meeting to order.

No corrections presented with regard to April minutes. Motion to approve by E. Fields; seconded by P. Law. The motion passed.

Chairman’s Update-

-Report on County budget meeting; no additional library funding at this time

-Mayor Young provided McIver’s portable PA system on loan; Thank you to Mayor Young

-Future of former CableOne building discussed. A motion for Chairman Weakley to contact realtor Sherry Guthrie to evaluate/list CableOne building was presented by P. Law; seconded D. Crews. The motion passed.

-Image evaluation findings were discussed. Overall, pleasing results. Findings for further improvement suggested in following areas: Directional signage from major roads, placement of highly visible handicap signage, painting/striping some areas in parking lot, directional signage within library to designate locations for patrons

-Thank you to all for a successful garden dedication! Team lead by Penny Law.

Regional Librarian’s Report

-Hard copy provided of statistics and upcoming dates.

-New targeted standards

-Congratulations to John Tucker, Emma Fields, Penny Garner; all completed TN Trustee Certifications

-Support rankings presented and reviewed

-Training handout, TN First Lady reading program information sheet, Tech grant application- hardcopies reviewed

-READS statistics reviewed

-upcoming dates

Committee Reports

Special Projects (P. Law) Currently 11 brick orders (5th order); brick order uptick following garden dedication

Personnel (T. Allmon) No report at this time

Finance (D. Crews) Committee met; reviewed bill for deposition; initial review of budget

Friends of Library (on behalf of J. Willis by K. McBride) FOL t-shirts on sale at front desk; new design pending; next book sale 8/11; when staffing allows, FOL closet book sale will be permitted; school supply baskets were created, can make donation at front desk for ticket

Director’s Report (K. McBride)

-Upcoming events reviewed (hard copy available)

-Circulation stats reviewed

-April and May Financial report presented. Motion to approve by D. Crews; seconded J. Tucker. Motion passed.

-Staffing change occurred last week; one employee dismissed, new hire x2

-written bid provided for review regarding TPO Roof cleaning (RC Custom Installations). Discussed. A motion for acceptance of bid and funding through Foundation presented by T. Allmon; E. Fields seconded. The motion passed.

-2018-2019 Budget proposal presented and reviewed. Motion to approve by J. Tucker; E. Fields seconded. Motion passed.

-OctoberFest info, October 8th-13th; more details to come

-Wireless printing standard will soon be met; FOL will meet half of State grant; Thank you FOL

Next meeting slated for Thursday, August 16th, 2018 at 1:30 PM.

Meeting was adjourned.

Respectfully submitted,

Damaris F. Cook