McIver’s Grant Public Library Board of Trustees Meeting Minutes

Date: Thursday, August 15, 2019

Time: 1:34PM-2:30PM

Those present: Lee Weakley, Emma Fields, Director Kathryn McBride, J. Dan Gullett, Megan Brock, Don Crews, Tommy Allmon, John Tucker, Damaris Cook, Porter Ryland (Foundation)

L. Weakley called meeting to order.

No corrections presented with regard to June minutes. Motion to approve by T. Allmon; seconded by E. Fields. The motion passed.

Regional Librarian’s Report by K. McBride on behalf of Mary Carpenter (Hardcopy available)

-targeted standard (new) inclement weather and social media policy updates (working drafts)

-Letter of appropriation (funding) $10, 356.72 presented

-Volunteer needed for “web checker”

-handouts: West TN Trustee workshop, READS, Magazine list, READS circulation

Committee Reports

Personnel (D. Cook, T. Allmon) Directors annual Evaluation completed; required standard completed

Finance (J. Tucker) Financials to be presented upcoming Director’s report

Policy (E. Fields, L. Weakley) Update in policy (Personnel and Social Media) will be presented next meeting for review

Director’s Report (K. McBride)

-Circulation stats and attendance data reviewed

-June and July Financial report presented. Motion to approve by J. Tucker; seconded D. Crews. Motion passed.

Stocks are not in financial statements (P. Ryland). These may need to be added per accounting. Finance committee will discuss with accounting and add accordingly.

A motion to amend and resubmit July financial statement pending any changes following accounting recommendations by D. Crews; T. Allmon seconded. Motion passed.

K. McBride presented 2019-2020 budget and requested approval. Motion to approve by J. Tucker; E. Fields seconded. Motion passed.

-Upcoming events reviewed

-Library will NOT be closed as previously approved on August 17th; Verso system rescheduled software update to September 14. A motion to approve library closure September 14 by T. Allmon; M. Brock seconded. Motion passed.

-Attendance and programming statistics reviewed

-“Wish List” items for library discussed (future wants, needs, equipment, etc)

-New employee Sandra Hill (Geneaology room)

New Business

-J. Gullett and P. Ryland “Thank You!” for working in garden!

-Look for upcoming technology seminar

-Next meeting slated for Thursday, October 17 at 1:30 PM.

With no further business, Meeting was adjourned.

Respectfully submitted,

Damaris F. Cook