McIver’s Grant Public Library Board of Trustees Meeting Minutes

Date: Thursday, April 19, 2018

Time: 1:30PM-2:35PM

Those present: Lee Weakley, Penny Law, Director Kathryn McBride, Marlow Peters (Regional), Emma Fields, Vanessa Cain, Kerrie Heckethorn, Don Crews, Penny Garner, Tommy Allmon, John Tucker, Damaris Cook, Sylvia Palmer, Guest Chad Davis

L. Weakley called meeting to order.

Guest Chad Davis presented information regarding Derby Party and auction to benefit McIver’s. Event slated for Saturday, May 5th.

No corrections presented with regard to February minutes. Motion to approve by T. Allmon; seconded by K. Heckethorn. The motion passed.

Chairman’s Update- Donations were received specific to development and maintenance of website for first year (possibly longer).

Thank you to D. Crews for observing in court during lawsuit trial (three days). Summary of events provided by D. Crews. Jury sided against McIvers. See D. Crews for further discussion/questions.

Regional Librarian’s Report

M. Peters will be retiring. We will miss you Marlow!

Hard copy provided of statistics and upcoming dates.

-reviewed standards; new standard will be chosen to target and will be presented at June meeting

-Image evaluation was completed; results will be provided to K. McBride and L. Weakley; will present report to Trustees at June Meeting

-Library service agreement reviewed

-Board appointment form reviewed

-READS statistics reviewed

-upcoming dates

Committee Reports

Special Projects (P. Law) Bricks were delivered to McIvers (54; 4th order); installation prior to May 1st if possible; New/current brick order status-4; Dedication of garden tentatively slated for 1st/2nd week of June, possibly June 7th

Personnel No report at this time

Finance Committee met; discussed personnel, pros/cons using staffing service

Friends of Library FOL t-shirts on sale at front desk; next book sale 8/11-8/18; school supply baskets will be created and donations will be accepted for giveaway in August

Director’s Report (K. McBride)

* March Financial report presented. Motion to approve by P. Garner; seconded E. Fields. Motion passed.
* Reviewed recent events and patron numbers for each
* Future projects discussed including seed catalog (garden), adult lecture series, community wall update

V. Cain reviewed upcoming Summer Reading kick-off/ schedule, important dates (see handout)

K. Heckethorn recently recognized as one of the top twenty influential women in West Tennessee, Sterling Award recipient. Congratulations Kerrie!

Director McBride detailed a positive testimonial from patron.

Cleaning bid was presented from Reeaal Cleaning. Board reviewed and discussed. A motion to allow Director to pursue cleaning contract with Reeaal presented by T. Allmon; K. Heckethorn seconded. Motion passed.

Next meeting slated for Thursday, June 21 at 1:30 PM.

Meeting was adjourned.

Respectfully submitted,

Damaris F. Cook