McIver’s Grant Public Library Board of Trustees Meeting Minutes

Date: Thursday, February 20, 2020

Time: 1:30PM-2:40PM

Those present: Lee Weakley, Penny Garner, Director Kathryn McBride, Emma Fields, Megan Brock, Don Crews, Tommy Allmon, John Tucker, Damaris Cook, Porter Ryland, Mary Carpenter, Guest Slater Barr

L. Weakley called meeting to order.

Guest Slater Barr (Chamber of Commerce) provided information and possible implementation of business themed book club targeting community business leaders. K. McBride and Mr. Barr will schedule meeting and further discuss and conceptualize.

Congratulations extended to Trustee Tommy Allmon, Dyer County Chamber Man of the Year.

No corrections, additions or objections with regard to December minutes. Motion to approve by E. Fields; J. Tucker seconded. Minutes approved.

Congratulations to M. Brock; completed Trustee training module.

**Regional Report** (M. Carpenter)

-targeted standard: Emergency Disaster plan

-Standards survey results (handout); TEL mini lesson; handouts (statewide homelessness training, trustee workshop)

-READS circulation; upcoming events

Discussion regarding workshop questionnaire-input, new direction, feedback; possible changes TBA

**Committee Reports**

Personnel (D. Cook) no report at this time

Finance (J. Tucker) Hold for Director’s report and presentation of December and January Financial statements

Policy (L. Weakley) no report at this time

FOL (D. Cook behalf of J. Willis) Membership rally slated for April; book sale also Spring

**Director’s Report** (K. McBride)

December and January financial statements presented.

Motion to approve December and January Financial statements by J. Tucker; T. Allmon seconded. Motion passed.

Financial committee suggested adjustments to budget so that expenditures and line items more closely match. Motion to approve adjusted budget presented by J. Tucker; D. Crews seconded. Motion passed.

Inventory successfully completed; finished two weeks earlier than expected.

Attended Legislative Breakfast

Planning to attend staff training in Nashville

Smart Women program slated for 2 /20/20

Attendance-patron numbers remain steady

Return on Investment handout; Important dates handout

Census Block Party Saturday March 4th scheduled

Plans for Technology upgrade in community room presented

**Old Business**

Discussion regarding late fees/dismissal of fees/ nationwide trend; Director is in favor

Motion to dismiss fines presented by J. Tucker; E. Fields seconded. Motion passed.

Conference room projection-discussed installing TV/visual in attempt to decrease paper use. K. McBride and L. Weakley will research options and present to Board at April meeting.

**New Business**

HVAC unit-need for upcoming repairs; will request bids for repair and parts. Further Trustee board discussion following receipt of bids.

Begin exploring/thinking about capital campaign (chairperson, promotion, community awareness, business donations)

Penny Garner will take over Trustee Chairperson position at next meeting. Lee Weakley will transition and remain on Foundation board. Thank you Penny and Lee!

Kudos to K. McBride for excellent presentation at recent Kiwanis meeting!

-Next meeting slated for Thursday, April 16 at 1:30 PM.

With no further business, Meeting was adjourned.

Respectfully submitted,

Damaris F. Cook