McIver’s Grant Public Library Board of Trustees Meeting Minutes

Date: Thursday, October 17, 2019

Time: 1:35PM-2:25PM

Those present: Lee Weakley, Penny Garner, Director Kathryn McBride, J. Dan Gullett, Megan Brock, Don Crews, Tommy Allmon, John Tucker, Damaris Cook, Porter Ryland, Jenny Virgin

L. Weakley called meeting to order.

No corrections presented with regard to August minutes. No corrections, additions or objections. Minutes approved.

Regional Librarian’s Report by J. Virgin

-targeted standard: inclement weather and social media policy updates

-Regional staff temporary displacement

-READS tutorial; LIBBY app; handouts: READS circulation; upcoming events

Committee Reports

Special Projects (P. Garner) no report at this time

Personnel (D. Cook) policy update (working draft)

Finance (J. Tucker) August/September financial report review/August update with revision

Motion by T. Allmon to approve the presented financial reports; seconded M. Brock. Motion passed.

Policy (L. Weakley) Social Media (General) revised policy, and Social Media (staff use segment) revised policy presented for review and approval.

Motion by P. Garner to approve revised Social Media policy (General) as presented; T. Allmon seconded. Motion passed.

Motion by M. Brock to approve revised Social Media policy (Staff use segment) as presented; T. Allmon seconded. Motion passed.

Discussed possible in-service with staff regarding personal image/professionalism, specifically with regard to newly adopted social media policy revisions.

FOL (on behalf of J. Willis) Recent luncheon held in honor of FOL members. Thank you Kathryn, Lara and Vanessa!

-recently Senator Ed Jackson presented Tech Grant check, matching funding to McIver’s

Director’s Report (K. McBride)

Hardcopy provided

-August and September Circulation stats and attendance data reviewed; past events; upcoming events, community involvement/participation in community programs; attendance numbers, continued “wish list” daily needs (supplies, etc.)

Discussion regarding closure of McIver’s at 2:00 PM October 31st in attempt to alleviate parking lot congestion (cars, pedestrians) during downtown Halloween celebration. Motion to close 2:00PM 10/31 presented by T. Allmon; J. Tucker seconded. Motion passed.

Discussion regarding closure of library December 12 so that all staff may attend HR Inspiration staff training in Martin, TN. P. Garner presented motion for closure 12/2 for staff training; M. Brock seconded. Motion passed.

Teen Board has been organized. Group is interested in beginning a chess club.

Wish list reviewed.

Hardcopy articles provided regarding public libraries, publishers and E-books

Discussion regarding digital publications versus hardcopy publication; library perspective.

Old Business-no old business presented at this time

New Business

-Discussion regarding end of year donation requests; pros/cons; group elected to continue and pursue this year; mail-outs will be sent

-Capital campaign will be initiated for 2021

-Fundraising ideas for 2020 discussed

-Trustee workshop (Humboldt) reviewed

-Next meeting slated for Thursday, December 19 at 1:30 PM.

With no further business, Meeting was adjourned.

Respectfully submitted,

Damaris F. Cook